

Dear colleagues,

Further Information – Teaching and Learning Arrangements in Semester 1, 2022/23

Further to my email of 5 August 2022, I would like to provide you with more information on the teaching and learning arrangements for Semester 1, 2022/23.

Approval of special class arrangements

While the University decides to adopt face-to-face teaching and learning in the new academic year, special arrangements would need to be made to students who are currently outside Hong Kong and have genuine difficulties travelling to Hong Kong. These students are requested to make applications to the programme (new students), individual course instructors (returning students) and principal supervisors (RPg students) directly with proper supporting documents. Please note the following when considering the applications:

- All students are expected to attend face-to-face classes. It is only for students who have genuine difficulties such as travelling restrictions and/or special vaccination policy in their home country which make their travelling to Hong Kong not possible that their applications should be approved.
- For students who cannot return in time for classes owing to quarantine requirements or hotel arrangements, special class arrangements could be approved as a temporary provision to support their short-term absence from face-to-face classes.
- For students who do not wish to travel to Hong Kong to attend face-to-face classes owing to health or personal reasons, they should be advised to apply for suspension of study, if deemed appropriate, or their applications be disapproved.

List of students approved for special class arrangements

As the University needs to have information on the number of students who are approved for special class arrangements and to inform instructors concerned of the newly admitted students who have been approved for special class arrangements, I should be grateful if you would send the list of approved applications to the Academic Registry, Graduate School or Registry of School of Continuing Education, as appropriate, by Wednesday, 31 August 2022, through your Faculty/School Office.

Teaching and learning arrangements

To support students' learning, please find below the class arrangements for Semester 1, 2022/23:

- The practice of video recording and archive of lectures will continue. Such videos should be made accessible to students.
- Teachers may adopt mixed-mode teaching and learning (i.e. face-to-face teaching for students on campus synchronously with online teaching for students who have been approved for special class arrangements), if necessary.
- Teachers should make alternative arrangements if online classes are considered not desirable/adequate as a substitute of face-to-face classes for students who have been approved for special class arrangements to ensure that their learning would not be adversely affected. Examples include individual tutorials, tailor-made assignments and make-up sessions.

Some students who are in Hong Kong may also have difficulties in attending face-to-face classes due to compulsory quarantine or testing. Please extend the mixed-mode or alternative arrangements to them.

May I express my sincere gratitude for your extra work in assisting students who are not able to attend classes on campus owing to situations beyond their control.

I look forward to seeing you in the new academic year.

Albert Chau
Vice-President (Teaching and Learning)

9 August 2022