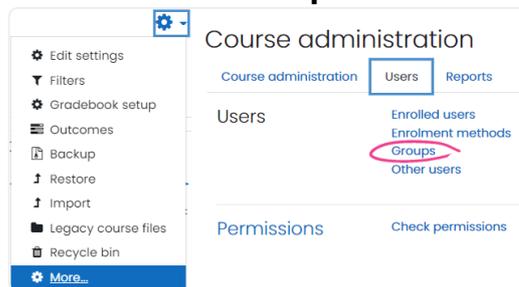


## Self-help Guide for MOODLE Users

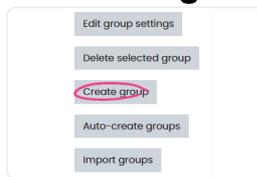
### Restricting an Activity/Resource to a Particular Group

#### 1 Creating a group

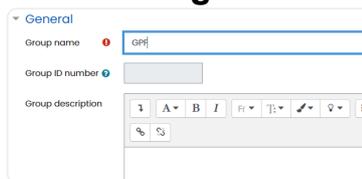
On the Course Page, click **Actions**  button and select **"More..."** to get to course administration page. Click **"Users"** tab and select **"Groups"**.



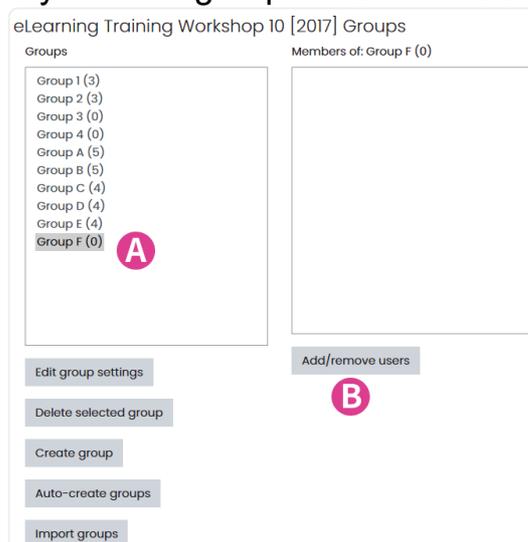
#### 2 In the Groups page, select **"Create group"**.



#### 4 Input the information of your group, e.g. group name, group description and click **"Save changes"**.



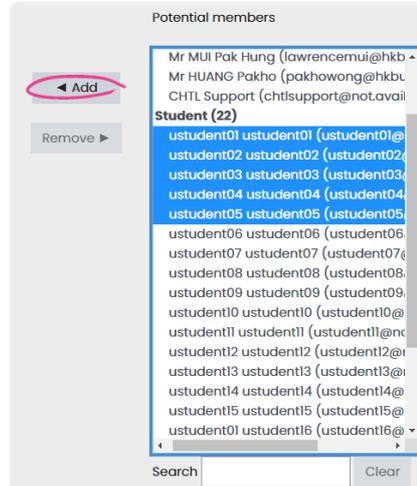
#### 5 A. Select the newly created group. B. Click **"Add/remove users"**



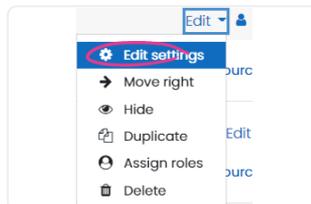
6 From the **"Potential members"** panel, select students that you would like to add to the group.

Click **"Add"**

Please note that teachers and teaching assistants are not required to be added to a group.

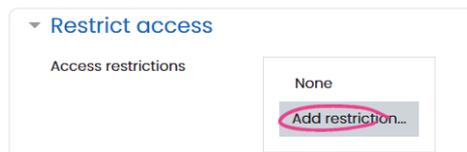


7 **Restricting access of an activity or resources**  
To be able to restrict an activity, resource or course topic to a group, Restrict access must be enabled. This will result in a 'Restrict access' section in the activity, resource or topic settings and a group restriction can then be added.

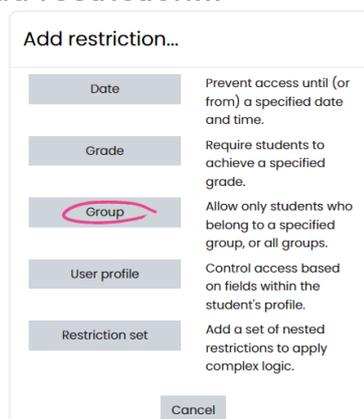


Go to your course page and select **"Edit settings"** from an activity or resources.

8 In the Editing page of an activity/resources, select **"Add restriction"** under **Restrict access**.



9 Select **"Group"** in Add restriction...



10 You can edit the settings of the restriction ◦



Student must match the following

Group Group F x

Add restriction...

Only students in particular group match with the restriction can access the activity and resource

