

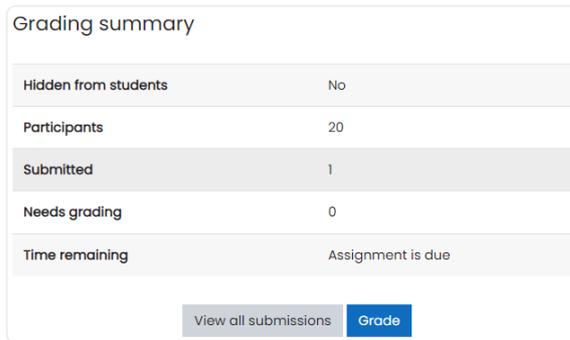
Self-help Guide for MOODLE Users

Check the Submission Status and Enter Grades for an Assignment

1 Click on the "Assignment" that you have created.



2 Click "View all submissions" for the submission details..



3 View the submission work and Enter the grade in the box below the "Grade" button.

Select	User picture	Surname / First name	Email address	Status	Grade	Edit	Last modified (submission)	File submissions	Submission comments
<input type="checkbox"/>		ustudent03 ustudent03	ustudent03@not.available	Submitted for grading Graded	Grade 33.33 / 40.00	Edit	Friday, 20 November 2020, 3:20 PM	Breakout Room update - participants choose room by themselves 20 November 2020, 3:20 PM Export to portfolio	Comments (0)
<input type="checkbox"/>		ustudent04 ustudent04	ustudent04@not.available	No submission	Grade	Edit	-		Comments (0)

4 Able to Lock/Unlock the submission, Grant extension or Download selected submission with selected student.

